



GOVERNMENT OF INDIA
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS
AIR CARGO COMPLEX
NEW CUSTOM HOUSE
MEENAMBAKKAM, CHENNAI-27

S.MISC. 39/2012-/VEH (AIR)

Dated: 25.09.2015

TENDER NOTICE

**Sub: Notice for inviting tender for hiring of vehicles in
Air Cargo Commissionerate (CHENNAI – VII) – Reg.**

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The Principal Commissioner of Customs (Air Cargo Complex), Meenambakkam, Chennai-27, invites sealed quotation (monthly contract tariff inclusive of Service tax) containing one Qualifying quotation and one Financial quotation from prospective contractors who are approved taxi operators/travel agencies, hereinafter called '**Service Provider**' to provide vehicles as detailed below on monthly contract basis subject to the terms and conditions **on or before 14.10.2015 at 11.30 a.m.:**

S No	Type of car	No. of car(s)
1	Tata Indica/Ford Figo	2
2	Tata Indigo (Manza)/ Ford Fiesta/ Hyundai Verna / Maruti Ciaz/ Toyoto Etios/or equivalent car	2

TERMS AND CONDITIONS:

1. The contract is for Two Tata Indica/Ford Figo cars and Two Tata Indigo (Manza)/ Ford Fiesta/ Hyundai Verna / Maruti Ciaz/ Toyoto Etios or equivalent car (total 4 cars) till 31.10.2016 from the date of awarding of the contract;
2. Vehicle will be used by the department for 25 days covering 300 hours with a maximum ceiling limit of 2,000 Kms in a month;
3. The vehicle will be used for 12hrs/day and should be made available on any day at the time and place specified including on all Holidays;
4. The vehicle should be in an excellent condition at all times (road-worthy) and in any case not more than three years old;
5. The vehicle should fulfill the legal obligations prescribed by the State Transport Authority, such as payment of Road Tax, Insurance, Green Tax, etc;
6. All legal requirements under various statutory laws, such as Motor Vehicles Act, must be complied with. Any default will be the liability of the service provider and the department shall not be liable to in any matter whatsoever;
7. The department will not be responsible for any loss /damages, or any accident of the vehicle or to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the service provider. In case of accident, all claims arising out of such accident shall be met by the service provider. The service provider would also indemnify the Department for any loss, damage of property or life arising out of negligence of the driver or poor maintenance of the vehicles;
8. Payment of hiring charges will be made on monthly basis and the bills claimed for the use of vehicles must be accompanied by the duty slip/log book entries covering the entire month. The rate quoted should specifically mention the Service Tax component;
9. The tariff quoted by you should be inclusive of all general maintenance expenses of the vehicle, driver allowances (pay and allowance of the driver), fuel charges, repair and maintenance of vehicles, insurance, traffic violations challans, toll tax and any other incidental expenses.
10. No request for escalation in rates shall be entertained during the period of the contract, for whatsoever reasons;

11. In the event of the service provider backing out of the contract in the midstream without any explicit consent of this department or failed to comply with the statutory requirements during the period of contract, will result in forfeiture of the security deposit and subsequent disqualification for participation in any future tender called by this Department;

12. The department reserves the right to terminate the above said contract at any time without assigning any reason, if the service is not satisfactory / up to the mark or for any other reason, no compensation shall be payable to the service provider on this account;

13. The person (driver) engaged by the service provider for driving the vehicle will not have lien to this department;

14. Replacement vehicle should be provided within an hour of the call for replacement in case of break down of vehicle;

15. The driver deputed for driving the vehicle shall have valid LMV driving licence, must be in proper uniform, well behaved and should maintain secrecy and should possess mobile phone for communication;

16. The service provider must have 24 hours working communication system, so that they can be contacted at a short notice and at off hours and on holidays in case of requirement of vehicles;

17. It may be noted that the duty point would be Airport and Air Cargo Complex, Chennai-27 or any other place specified from time to time and the mileage and time would be calculated from the point of boarding and may be billed accordingly;

18. In case of any dispute of any kind and in respect whatsoever the decision of Principal Commissioner of Customs (Air Cargo Complex), Chennai-27 shall be final and binding.

19. In case of any dispute the jurisdiction of Chennai Courts shall apply.

No additional terms and condition stipulated above shall be entertained by the Principal Commissioner of Customs, (Air Cargo Complex).

TENDERING PROCESS:

Interested Service Providers may either collect the blank tender form on payment of Rs.500/- to be remitted only through Demand draft drawn in favour of Principal Commissioner of Customs – (Air Cargo Complex) from Nationalised Bank, payable at Chennai or download the same from the office

website www.aircustomschennai.gov.in or www.chennaicustoms.gov.in and submit the DD drawn in favour of Principal Commissioner of Customs – (Air Cargo Complex) from Nationalised Bank, payable at Chennai, along with the Qualifying Bid towards cost. Vendors may submit the tenders only in the desired format in two envelopes as explained further, so as to reach this office by 11.30 a.m. on 14.10.2015. Late submission of tenders will not be accepted.

The envelope for Qualifying Bid shall be superscribed “QUALIFYING BID – TENDER FOR HIRING TWO TATA INDICA/FORD FIGO AND TWO TATA INDIGO (MANZA)/ FORD FIESTA/ HYUNDAI VERNA/ MARUTI CIAZ / TOYOTA ETIOS OR EQUIVALENT CAR AT NEW CUSTOM HOUSE, MEENAMBAKKAM, CHENNAI – 27” and shall contain the following:

- Earnest money amount through Demand Draft for Rs.10,000/- from Nationalized Bank, in favour of Principal Commissioner of Customs-(Air Cargo Complex),Chennai payable at Chennai.
- Tender form cost amount of Rs.500/- through Demand Draft in favour of Principal Commissioner of Customs – (Air Cargo Complex), Chennai payable at Chennai (to be remitted only by vendors who downloaded the tender document from Department’s website).
- Duly filled Annexure – I form along with duly signed enclosures.

The envelope containing Financial Bid shall be superscribed “FINANCIAL BID – TENDER FOR HIRING TWO TATA INDICA/FORD FIGO AND TWO TATA INDIGO (MANZA)/ FORD FIESTA/ HYUNDAI VERNA/ MARUTI CIAZ / TOYOTA ETIOS OR EQUIVALENT CAR AT NEW CUSTOM HOUSE, MEENAMBAKKAM, CHENNAI – 27” and shall contain the following:

- The make, model and year of the vehicle to be provided and the net rate for the same per month inclusive of Service Tax, only in the format given in the tender document i.e., Annexure – II.

The valid quotations will be scrutinized by the Department to shortlist the eligible bidders and incomplete quotations will be rejected

The tenderer should sign and stamp each page of the tender document as a token of having read and understood the terms & conditions contained therein and submit the same along with the quotation. The tenderer would fill up the Tender Form enclosed in clear and legible terms. **The amount quoted shall be inclusive of service tax.**

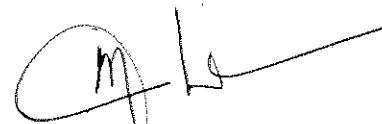
It is further informed that the Sealed Tender will be opened in the presence of the Committee and the bidders at the time, date and venue mentioned below;

DATE: 14.10.2015

TIME: 02:00 PM

VENUE: OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS,
AIR CARGO COMPLEX,
BOARD ROOM, III FLOOR,
NEW CUSTOM HOUSE,
MEENAMBAKKAM, CHENNAI - 27.

You are requested to be present at the time of opening of the Sealed Tenders.



[P. JAYAKUMAR]
ASST. COMMISSIONER OF CUSTOMS
(CHS - AIR)

To

The Notice Board, Air Commissionerate, Chennai-27.

The Notice Board, Custom House, Chennai-1.

Copy to:

The Asst. Commissioner of Customs, (EDI), ACC, Chennai-27.

The Asst. Commissioner of Customs, (EDI), Custom House, Chennai - 1. *

* (With a request to publish in the Customs Website.)

Annexure – I.

QUALIFYING BID DOCUMENT

1. Name of Service provider :

2. Whether Service provider is approved taxi
Operator/Travel agent :

3. Name of the Proprietor in case of
Proprietary Company/firm :

4. Name of Directors in case Private Ltd.,
Firm. :

5. Address (with telephone No. and E.Mail) :

6. Contact Person. :

7. (a) Mention if the Service provider is
having any experience in providing
vehicles to Govt. Departments. :

(b) If yes, mention the years of experience
and list of Govt. Offices (give details
alongwith proof). :

Annexure II

FINANCIAL BID

Name of the Service provider :

Name of the Proprietor / Director :

Address and Telephone / Mobile No. :

S No (A)	Type of car (B)	No. of car(s) (C)	Rate / car including Service Tax (in Rupees) (D)	Total amount (in Rupees) (C) x (D)
1	Tata Indica/Ford Figo	2		
2	Tata Indigo (Manza)/ Ford Fiesta/Hyundai Verna / Maruti Ciaz/ Toyoto Etios or equivalent car. (mid- size car)	2		
GRAND TOTAL AMOUNT (Rupees in words)				

Note: The rates quoted should be written in figures and words as well.

(Signature of the authorized signatory)

8. Address of Workplace with area of premises. :

9. Whether the Service provider has any legal suit/ criminal case pending against its proprietor or any of its Directors (in the case of Pvt.Ltd.Co.) or having been earlier convicted on the ground of moral turpitude or for violation of any laws? Give details. :

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, the company will be black listed and will not have any dealing with the department in future.

(Signature of the authorized signatory)